



## TEACHER BOOK BUNDLES REGISTRATION FORM

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

School: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Work email: \_\_\_\_\_

Personal email: \_\_\_\_\_

Home address: \_\_\_\_\_  
(Street) (Town/City) (Postal Code)

Phone Number: (\_\_\_\_\_) \_\_\_\_\_

### Borrowing Guide

- Bundles must be requested 7 working days in advance
- 3 week loan period for all bundles with 1 renewal
- Teachers are responsible for all costs for any lost or damaged materials but no overdue fines will be charged
- Maximum two bundles can be checked out at one time
- All the materials are for in class use only
- The Library reserves the right to limit the number of materials depending on subject or popularity
- Maximum 10 items per bundle
- All checked out materials need to be returned by the due date
- Book bundles can be returned in the Drop Box but it is preferred if they are returned in the branch
- This service is only available to teachers who work in a school that is located in the Township of King

I understand and agree to follow the King Township Public Library book bundle borrowing guide.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**The personal information on this form is collected under the authority of the Public Libraries Act and the Municipal Freedom of Information and Protection of Privacy Act. This information will only be used for the proper administration of King Township Public Library.**

### STAFF USE ONLY

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**School Book Bundle Card Number:** \_\_\_\_\_